

Bezeichnung: Assessment Form Master Thesis	erstellt: Breinbauer/ Pircher	freigegeben: Kollegiums- leitung
Gültig ab: 01.09.2019 Ersetzt Version vom: 10.11.2014	geprüft: Ebersberger	freigegeben am: 26.08.2019

ASSESSMENT FORM MASTER THESIS

Name of the student:

Name of the supervisor:

Title of the thesis: _____

Total points scored: _____ **(out of 100)**

Point system:

51 points	-	62 points	Sufficient
63 points	-	75 points	Satisfactory
76 points	-	87 points	Good
88 points	-	100 points	Very good

Grade: Please choose an element

Vienna,

Signature of the supervisor

<p>The electronic plagiarism check has resulted in matching results of _____ (Percentage; Please note: Approximately 5-10% are the critical threshold). The critical threshold has been reached:</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>The manual plagiarism check has shown that there is no plagiarism.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No, because ...
<p>During supervision, ghost-writing has not been diagnosed:</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No, because ...

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1. Assessment of the formal criteria of the master thesis (10 points maximum)

Please note: For the thesis to be approved, all the following criteria have to be judged with "yes". If all criteria are met, points (10 points maximum) are allocated for HOW WELL the criteria are met.

Criterion	
Does the paper contain all the necessary parts (cover, declaration of honour, table of contents, any other lists etc.) and do they meet the formal criteria?	<input type="checkbox"/> Yes <input type="checkbox"/> No, because ...
Is the paper as long as stipulated ? Does the format meet the criteria (e.g. pagination, paragraph formatting, illustrations etc.)?	<input type="checkbox"/> Yes <input type="checkbox"/> No, because ...
Is the style of the paper scientific and fluent? Is gender-neutrality maintained?	<input type="checkbox"/> Yes <input type="checkbox"/> No, because ...
Does the paper meet spelling , grammar and punctuation conventions?	<input type="checkbox"/> Yes <input type="checkbox"/> No, because ...
Are the quotations rendered adequately (longer parts from single sources, amount of verbatim quotes)? Are the sources treated in keeping with good academic practice (no flawed rendition of quotes, literature contributions clearly identified etc.)?	<input type="checkbox"/> Yes <input type="checkbox"/> No, because ...
Do short and long literature references and the references correspond to the norms? (see hand-out by „Haslehner/Springler/Wala, ‚Bachelor- und Diplomarbeiten an Fachhochschulen‘, 2nd ed., Stand: February 2014 “)	<input type="checkbox"/> Yes <input type="checkbox"/> No, because ...
Assessment: formal criteria of the master thesis	Points (10 maximum): minimum requirement for the thesis to be approved: all questions answered with "yes".

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2. Assessment of the content criteria of the master thesis (90 Points maximum)

Criterion	Comments (Please give the reason if and why points are deducted)
Is the research question clearly formulated? Is the research question delineated properly?	
Is the student able to show the topicality and scientific and practical relevance of the paper?	
Are all concepts related to the topic clear and concise? Are all basic assumptions clearly indicated? Is there an up-to-date review of literature ?	
Does the student explain the paper's general structure? Is the structure useful and significant in view of the topic?	
Does the student outline the research methods applied (questionnaire, interviews, case study)? Does he/she proceed consistently and correctly? In which manner was empirical data generated and analysed?	
Do the student's conclusions evolve logically from the research question? Is a general line of thought discernible?	

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Do the conclusions contain material and passages irrelevant to the paper? Is there redundant and trivial information ?	
How innovative and original is the paper? Is the literature used critically evaluated (gaps or contradictions identified), are original thoughts offered?	
Are the results presented clearly and without contradictions, and do they match the research questions? Are the research findings placed in a wider context and are further areas of research identified?	
Is the student's diligence reflected in an appropriate number of literature sources ? Are the sources recent and of high quality ?	
The student has proven his/her ability to work independently at academic level	
Assessment of the contents of the master thesis	Points (90 maximum):