

International BACHELOR Weeks 2022

Regulations

Period:

Summer term 2022

Topics:

Marketing, Business, Finance, HR, IT

[International Weeks Summer Term 2022](#)

Participation fees:

Approximately EUR 200 - 300.

You have to pay a deposit of EUR 60,-- to the UAS BFI's bank account to make your application valid. If you have been allocated to an international week you have to transfer the fee for the respective IW (less the deposit) to the UAS BFI's bank account within one week to secure your place.

Travel costs are not included in the fee.

Host institution

The host institution organizes the international week. Only students who have been nominated by their home institution are eligible to participate. The names and the e-mail addresses of the nominated students will be forwarded to the host institution. At the end, a further registration at the host institution is obligatory.

Regulations

Please note following regulations:

- The registration is open for students in their 3rd semester
- If the attendance in a course falls below 70% due to the attendance at the international week, this absence time will be deleted from your file.
- If you will miss the final semester exam due to your participation at the international week, no alternate date will be scheduled. You can sit for the exam at the next possible date.

- Please be aware of the necessity to catch up with what you have missed during your absence.
- Your participation in the course which will be accredited is your sole discretion. Please be aware that in case of non-participation in the international week (even due to illness, etc..) there will be no accreditation and when falling below the required 70% attendance rate in a course, students have to forgo one opportunity to take the exam.
- If you will miss too much from practical parts of a course, individual regulation have to be found (e.g. an additional written paper).
- To apply for credit transfer you must fill in the document "Application for Credit Transfer" and submit following to your study programme director: the application form, the report which conforms to the regulations and the certificate of attendance from the partner institution (Only students who attend the whole programme will receive such a certificate). The approved course will be acknowledged with "credited".
- Send a copy of your report to the International Office

Regulations for the report

- 2 pages (12pt; line spacing 1,5 , 700-1000 words)
- Content: 3 parts of equal length
 - Short description of the content
 - Deeper reflexion on one lecture or series of lectures
 - Critical evaluation of the academic structure and one's own learning outcome
- The report will be evaluated and if not appropriate be rejected. In that case, the reworked report must be submitted with the other documents again within 2 weeks.

Credit Transfer

Please use the form "Application for the recognition of credits acquired". You will find it in the secretariat's office.

Deadlines

The host university defines her own registration deadline. Please make sure that you register on the FH's platform in time to secure your nomination at the host institution.

Target group

This program is especially for students in their second study year or higher.

Application Step by Step:

1. Fill in the requested information.
2. Send application
3. Receive an automatic e-mail from „mobility-online“ (please check the junk box, this e-mail comes immediately after submitting)
4. Use the registration link in this e-mail
5. Create a password
6. Log-In with the new personal password
7. Complete your personal data
8. Print and sign the Covid-information
9. Upload the covid document
10. Print and sign the application document
11. Upload the application document
12. Formal Check (done by UAS BFI Vienna)
13. Receive an automatic e-mail about the formal check
14. You will be informed about your acceptance/non acceptance to an international week
15. Register at the host university

➤ Validate your registration by transferring a deposit of EUR 60,-- to the UAS' bank account.

Account holder: Fachhochschule des BFI Wien

Bank: Erste Bank der österreichischen Sparkassen AG

IBAN: AT262011128859316700, BIC/SWIFT: GIBAATWWXXX

Indicate: Your name + International Bachelor Week 2022

There are limited places for each destination. Therefore, you are asked to indicate 4 possible destinations. If there are more applications than available places, there must be a selection

[Click here to apply: Application International Bachelor Week Summer term 22](#)