

# Assessment Form Bachelor Seminar

<b>Title of the bachelor thesis</b>			
<b>Name of the student</b>		<b>Attempt No.</b>	
<b>Name of the supervisor</b>			
<b>Degree programme</b>			

*The final grading of the bachelor seminar consists of the following parts (100 points overall):*

- 1. Research Proposal of the bachelor thesis (10 points maximum)*
- 2. Assessment criteria for the approvability of the bachelor thesis (if at least one knock-out criterion applies, the thesis is not approvable).*
- 3. Formal criteria of the written bachelor thesis (10 points maximum)*
- 4. Assessment of structure, content, methods and independence of performance during the supervision phase in the bachelor seminar (60 points maximum)*
- 5. Participation and performance in the bachelor seminar (10 points maximum)*
- 6. Presentation and defence of the Bachelor thesis (10 points maximum)*

*At the third submission (board examination), only the written bachelor thesis is assessed.*

*The bachelor thesis must have been checked electronically as well as for content to rule out plagiarism. If plagiarism has occurred, the paper is to be assessed negatively. It must also be insured that the bachelor thesis was written by the student (ghostwriting must be ruled out). If ghostwriting has occurred, the paper is to be assessed negatively.*

		1st or 2nd attempt	3rd attempt
<b>Research proposal</b>		10 points maximum	not relevant
<b>Participation and performance in the seminar</b>		10 points maximum	not relevant
<b>Presentation and defence of the thesis</b>		10 points maximum	not relevant
<b>Formal criteria of the BA thesis (see below)</b>		10 points maximum	15 points maximum
<b>Structure, content, methods, independence of performance throughout the bachelor seminar (see below)</b>		60 points maximum	85 points maximum
<b>Total points (F9)</b>	<b>0</b>	>50.0 points – 62.5 points: sufficient >62.5 points – 75.0 points: satisfactory >75.0 points – 87.5 points: good >87.5 points – 100.0 points: very good	
<b>Grade</b>	<b>Please choose an element</b>		

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Assessment Form Bachelor Seminar

**Criteria for approvability of the master thesis**

If at least one knock-out criterion applies the thesis cannot be approved.

**Authenticity**

<input type="checkbox"/> <b>The authenticity of the thesis could be established.</b>	
If any of the following knock-out criteria apply, please tick!	Please justify your knock-out choice(s).
<input type="checkbox"/> There are indications of ghostwriting including undocumented use of artificial intelligence.	
<input type="checkbox"/> A detailed plagiarism check in terms of formal and content criteria has been made. There is proof of plagiarism.	
<input type="checkbox"/> There is another violation of good scientific practice according to OeAWI guidelines.	
<input type="checkbox"/> References used are not accessible.	
<input type="checkbox"/> It is not clear which parts were copied directly or indirectly.	

**Formal aspects**

<input type="checkbox"/> <b>The thesis has no formal deficiencies.</b>	
If any of the following knock-out criteria apply, please tick!	Please justify your knock-out choice(s).
<input type="checkbox"/> The scope does not meet the requirements.	
<input type="checkbox"/> Required components are missing.	
<input type="checkbox"/> Grammar, spelling, style, structure, and presentation do not meet the minimal requirements of academic writing.	

## Assessment Form Bachelor Seminar

### Ethical aspects

<input type="checkbox"/> <b>The thesis meets ethical requirements.</b>	
If any of the following knock-out criteria apply, please tick!	Please justify your knock-out choice(s).
<input type="checkbox"/> The aspects of data protection and third-party rights have not been considered.	
<input type="checkbox"/> The guidelines for gender and diversity sensitive language and image use were not followed.	

### Assessment criteria

This section must be completed if the thesis is approvable (no knock-out criterion).

#### 1. Formal aspects (10 points max., 15 points max. at 3<sup>rd</sup> attempt):

##### Points:

Please justify any deduction of points

<b>1.1 Language use and presentation</b>	
<input type="checkbox"/> Spelling and syntactic rules in the chosen language are adhered to.	
<input type="checkbox"/> Structure, outline, layout, and visualisation are appropriate.	
<input type="checkbox"/> Figures and tables are used judiciously and referenced in the body of the text.	

<b>1.2 Sources, citation, and bibliography</b>	
<input type="checkbox"/> The thesis is fundamentally based on primary scientific literature.	
<input type="checkbox"/> The relevant terms are defined and either documented with a source or clearly marked as self-definition.	
<input type="checkbox"/> The selection of sources is suitable for embedding the argumentation of the thesis in the current discussion or for checking its validity and completeness.	

## Assessment Form Bachelor Seminar

<input type="checkbox"/> The citation style conforms to recognised citation guidelines and is used throughout.	
<input type="checkbox"/> The bibliography is complete and contains only the sources cited in the text.	

## 2. Structure, content, methods and independence of performance during the supervision phase of the bachelor seminar (60 points max., 85 points max. at the 3<sup>rd</sup> attempt):

### Points:

Please justify any deduction of points

<b>2.1 Aim and research question</b>	
<input type="checkbox"/> Research question and aim of the thesis are clearly delineated.	
<input type="checkbox"/> The choice of research question is presented in a comprehensible manner.	

<b>2.2 Relevance and level of innovation</b>	
<input type="checkbox"/> The topic is of high scientific and/or practical relevance while avoiding trivialities.	
<input type="checkbox"/> The topic is highly innovative and to a degree that fits bachelor theses.	

<b>2.3 Argument, „common theme“</b>	
<input type="checkbox"/> The arguments are presented coherently and free of false arguments and redundancies according to the rules of scientific rigour.	

<b>2.4 Research status</b>	
<input type="checkbox"/> Relevant theoretical principles are presented concisely and correctly.	

## Assessment Form Bachelor Seminar

<input type="checkbox"/> The current state of research regarding the objective of the thesis is presented concisely.	
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<b>2.5 Interpretation of the results, conclusion &amp; outlook</b>	
<input type="checkbox"/> Regarding the thesis objective, established and acquired knowledge is brought together.	
<input type="checkbox"/> Assumptions and limitations of the thesis are presented.	
<input type="checkbox"/> Objectives and results are concisely formulated in a summary and relevant derivations and, where appropriate, recommendations for action are presented.	
<input type="checkbox"/> The research question(s) has (have) been answered. An outlook on further research has been given.	

<b>2.6 Methodology, presentation &amp; evaluation of the results</b>	
<input type="checkbox"/> The methodology is presented transparently, its selection appropriately justified, critically reflected, and correctly conducted according to the standards of the discipline and suitable to answer the research question.	
<input type="checkbox"/> The logical conclusions from the data analysis are presented in a comprehensible manner.	

<b>2.7 Level of independent work during supervision phase</b>