



## Application Form

### Part-time Masters Degree Programmes

European Economy and Business Management

International Banking and Finance

Logistics and Transport Management

Project Management and Organisation

Quantitative Asset and Risk Management

Strategic HR Management in Europe

**PLEASE NOTE:** If you apply for more than one Masters Degree Programme attach all personal documents in multiple copies accordingly. Please prioritise your applications in this case.

#### Deadline for applications:

15 June

#### Personal information:

First name: \_\_\_\_\_

Academic title / last name: \_\_\_\_\_

Street: \_\_\_\_\_

Postal Code / city / town: \_\_\_\_\_

Land: \_\_\_\_\_

Phone: \_\_\_\_\_ also available at: \_\_\_\_\_

Mobile phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Place of birth: \_\_\_\_\_

Citizenship(s) \_\_\_\_\_ First language: \_\_\_\_\_

National insurance number: \_\_\_\_\_

Marital status:  single  married  divorced

Military service / civilian service:  yes  no  exempted

In case of emergency please contact (name, address, phone, e-mail): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Working:**     yes     no

Current position:

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Type of professional activity (please specify):

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Name and address of employer:

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Full-time:     yes     no    (\_\_\_\_\_ percent of 100% full-time)

The details indicated above can be expected to apply on 15 November of the first year of study as well (this is the due notification date to our superior authority):

yes     no

**University entrance qualification (e. g. Austria “Matura” school-leaving exam):**

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Exam date: \_\_\_\_\_

Typ of school: \_\_\_\_\_

**Admission requirements for the Masters Degree Programmes:**

Course of studies

Field of studies: \_\_\_\_\_

Graduation date: \_\_\_\_\_

Type of degree: \_\_\_\_\_

Total number of semesters studied: \_\_\_\_\_

Name of university: \_\_\_\_\_

Postal code and place of university: \_\_\_\_\_

Country: \_\_\_\_\_

## Admission requirements for Masters Degree Programmes:

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### European Economy and Business Management

- Degree in Law, Engineering, Social Sciences or Economics and Management
- Proof of qualifications in:
  - Business Administration 8 ECTS
  - Accounting 8 ECTS
  - Law 6 ECTS
  - English 8 ECTS (not applicable to native speakers)

### International Banking and Finance

- Completion of a degree in an economic discipline including at least the following academic qualifications:
  - Business Administration 4 ECTS
  - Accounting and Cotrolling 4 ECTS
  - Economics 4 ECTS
  - Mathematics and Statistics 4 ECTS

### Logistics and Transport Management

- Degree in Law, Engineering, Social Sciences, Economics and Management, Geography or Industrial Logistics
- Proof of qualifications in:
  - Logistics, Transport, Traffic 4 ECTS
  - Business Administration 10 ECTS
  - Law 4 ECTS
  - IT 4 ECTS
  - English 8 ECTS (not applicable to native speakers)

### Project Management and Organisation

- Degree in Law, Social Sciences, Economics and Management, Management Information System, Information System, Technology
- Proof of qualifications in:
  - Project Management 4 ECTS
  - Mathematics and Statistics 4 ECTS
  - Business Administration 12 ECTS
  - Law 4 ECTS
  - English 8 ECTS (not applicable to native speakers)

### Quantitative Asset and Risk Management

- Degree in Social Sciences, Economics and Management, Natural Sciences, Law or Engineering
- Proof of qualifications in:
  - Economics 9 ECTS
  - Mathematics, statistics 6 ECTS

### Strategic HR Management in Europe

- Degree in Law, Social Sciences, Economics and Management
- Proof of qualifications in:
  - Business Administration and Management 16 ECTS
  - Law 8 ECTS
  - English competence level C1

I undertake towards the University of Applied Sciences bfi Vienna to inform it promptly in written form in case I either have accepted a place at another educational institution or I am - for any reason - no longer interested in applying at this university.

PLEASE NOTE: We can only accept applications to our institution that reach us complete. We will have to return incomplete applications unprocessed.

EXCEPTION: The missing university diploma is to be submitted promptly upon receipt.

How did you hear about us?

- Education fair (please specify) \_\_\_\_\_
- Newspaper advertisement (please specify) \_\_\_\_\_
- Poster
- Poster on the Vienna Underground
- Word-of-mouth
- Internet (please specify) \_\_\_\_\_
- UAS-Guide
- Other \_\_\_\_\_

The applicant notes that processing of all data necessary for Masters Degree Programme applications is computer-based. All data is treated as confidential.

**Please enclose the following documents:**

- Signed curriculum vitae (not handwritten)
- Passport photo (loosely attached, with your name on the reverse side)
- Transcripts of diplomas
- Photocopy of your birth certificate
- Copy of your proof of citizenship or a copy of your passport
- Copy of your army service / civilian service confirmation or exemption status
- Copy of your Residence Registration Form
- Transcript of Records

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

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