

# Study on a European Level



UNIVERSITY OF APPLIED SCIENCES BFI VIENNA

## Study Guide for Exchange Students



UNIVERSITY OF APPLIED SCIENCES BFI VIENNA





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## Why study abroad?

Participating in student exchange programmes is an exciting and challenging way of expanding your horizons in a new cultural environment. If you ask anybody who has studied abroad, he or she will most certainly tell you that it is a life-changing experience and one of the most rewarding things he or she has ever done. There are countless benefits you can reap from studying in a foreign country. You can:

- globalise your educational experience
- enhance your academic opportunities that may otherwise be unavailable or limited
- establish your professional and career opportunities through networking
- experience personal growth by developing social skills
- enhance your sense of self-evaluation
- improve your language skills and cultural understanding of foreign cultures

## Why choose UAS bfi Vienna?

The UAS bfi Vienna offers excellent teaching in various fields. It is practical, goal oriented and of the highest quality standards. Our relatively small size makes us flexible and quick to adopt the newest developments and technologies. We do not have the anonymity that often characterises large universities: We know you by your name when you study with us!

There are many things Vienna has to offer: a cosmopolitan city which hosts many international organisations like the United Nations Organisation, a vibrant art and cultural scene, a rich history, just to name a few. Vienna is the perfect place to get to know the culture of the Central Europe. Major Central European cities like Budapest, Bratislava and Munich as well as charming Austrian cities like Salzburg or Klagenfurt are very close by and well worth to visit. Living in Vienna will also bring you closer to all of the cultures of Central Europe. Besides a fascinating city waiting to be explored you will find that the cost of living is moderate compared to many European cities.

Vienna is a very student friendly city and there are many student bars and cafés where you can get together with students from other universities and establish networks and make friends.



## General Information

### About Universities of Applied Sciences (UAS) in Austria

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Compared to orthodox universities, the UAS is a relatively young type of professionally oriented tertiary institutes. The first UAS degree programmes were established in 1994/95. Currently there are 18 UASs in Austria that are run by private organisations financed through public funding. Approximately 33.000 students study annually at these universities. The number of students per year and study programme is limited.

UASs offer advanced teaching and learning methodologies such as problem solving-based learning. Students benefit from the small-group environments and are involved early in interdisciplinary research projects. The well organised students' selection process and the resultant class of high calibre students ensure a high graduate employment rate.

The language of instruction in Austria is German although many UASs offer numerous courses in English. Some Bachelors and Masters programmes are offered completely in English.

### Information about UAS bfi Vienna

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The University of Applied Sciences bfi Vienna – UAS bfi Vienna – is established as a non-profit limited liability company. Its sole equity owner is the “*Berufsförderungsinstitut (bfi) Wien der AK und des ÖGB*” (The Vocational Training Institute, Vienna of the Austrian Chamber of Labour and the Austrian Trade Unions Federation)

The UAS bfi Vienna began offering courses in **1996** and has been accredited by the state of Austria as a University of Applied Sciences since 2002. Our university carries the **Diploma Supplement Label** (2005) and **ECTS Label** (2006) awarded by the EU Commission.

Our Managing Director, Dr. Helmut Holzinger is the sole authority of the UAS bfi Vienna.

The UAS bfi Vienna sets high academic standards in Vienna where education and culture are perfectly combined. We offer modern degree programmes and practice-based education at the highest academic standards. Our excellent teaching and research staff is complemented by experts from business, as well as international guest lecturers.

Students completing our study programmes are perfectly prepared to start their practical professional career. Our graduates also have many key qualifications such as communication skills in intercultural environments, problem solving and decision-making skills.



## General Information

### Academic authorities

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A **Collegium**, an autonomous board consisting of the heads of the degree programmes, representatives of the teaching and research staff, and student representatives is responsible for the conduction and organisation of lectures and examinations.

The **Rector of the university** heads the Collegium of the UAS bfi Vienna. He/She acts autonomously in the execution of their legally stipulated duties.

Rector: **Prof. Dr. Rudolf Stickler**

Vice Rector: **Prof. Dr. Andreas Breinbauer**

**The Head of the degree programme** acts autonomously and has the power to make decisions on issues concerning lectures, research and students' applications within the legally stipulated framework.

### Internationalization

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International orientation has always been one of the main targets of the UAS bfi Vienna. We strongly believe in the added value of cultural diversity in societies. UAS bfi Vienna has implemented the Bologna system, the aim of which is to promote mobility and employability and make Europe a more competitive continent for higher education. To pursue this goal we have established a network with more than 65 partner universities in 26 countries throughout the world. More than 250 exchange students have already studied in our programmes for at least one semester. Our internationalisation strategy currently focuses on the Black Sea region.

International lecturers additionally promote an atmosphere of tolerance and understanding of other cultures. We strongly support international students exchange and placement.

### International Office

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The International Office is the arm of the UAS bfi Vienna that is dedicated to assisting international students before and during their application process as well as during their study time at the University. It is responsible for all international matters at the UAS bfi Vienna. We participate in European mobility programmes like ERASMUS and currently have cooperation agreements and double- or joint degree programmes with more than 65 partner universities throughout the world. This cooperation on many levels provides the framework for student and lecturer mobility. A list of all our current cooperation partners can also be downloaded at our website.



## General Information

One of the main tasks of the International Office is to support both “outgoing” and “incoming” students in administrative, academic and everyday matters. The whole team of the UAS bfi Vienna joins in a policy of academic exchange and cooperation. We pride ourselves on providing a high level of students’ support that includes a dedicated support service for international students. Our staff is experienced in dealing with student issues and practical matters to ensure your time with us is as productive and enjoyable as possible.

There is a number of services and support we can offer you. Some of those are:

- Information package for international students
- Buddy support system
- Austrian Language and Culture Courses
- Social & academic counselling
- Free internet access & E-mail address

Your buddy will be a student of our university who will help you to get familiar with Vienna and with our university. He/She will also assist you in all the issues you will be confronted with at the beginning of your stay in Vienna. You will be contacted by your buddy before your semester starts.

Our staff is looking forward to assisting you.

Do not hesitate to contact our office at [international@fh-vie.ac.at](mailto:international@fh-vie.ac.at).



**Elisabeth Brunner-Sobanski**  
Head of International Office



**Claudia Redtenbacher**  
Internationalisation at Home  
Teaching Staff Mobility



**Iris Schirl**  
Coordinator of EU-projects



**Maria Wasinger**  
Mobility Coordinator



## General Information

### Research

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The UAS bfi Vienna focuses on research in two main areas: **“Basel II/ risk management”** and **“location competition”**.

Research at UAS bfi Vienna is:

- Application focused (assigned by or in cooperation with business enterprises)
- Innovative
- Interdisciplinary
- International

### Infrastructure

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The UAS bfi Vienna offers first-rate technical equipment. Each room is equipped with Internet access and wireless LAN is available to all students. Computers with free Internet access are available in the students' area on the top floor.

### Library

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At our premises there is a well-stocked library for referencing and borrowing, which currently contains about 8000 volumes including CDs, DVDs, audiotapes, VHS, and magazines in German, English, Spanish and French. Daily newspapers in various fields are available in German, English, and Spanish. You can find a database at our website where you can search online for items in our library.

The *“Management Book Service”* in the university premises sells all books recommended for your courses at reasonable prices.

### Special needs

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All study facilities and lecture rooms are equipped with aids for the special needs students and accessible with wheelchairs. There is also a help desk for students with special needs.



## Before Leaving Home

### Admission requirements

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Please note that only exchange students who have completed **at least one year** of studies at their home university can apply!

- Good command of German and/or English
- Higher education entry qualification
- Completion of application procedure

### Language Requirements

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Depending on the language of your courses you are planning to attend you will need to take a language test in English and/or in German. This test has to be completed before you can select your courses. The language test will be sent to your mobility coordinator by our mobility coordinator and will be assessed by us. The costs for the test will be covered by the UAS bfi Vienna.

In accordance with the Council of Common European Framework of Reference for Languages the language proficiency of incoming students in English and/or in German should be **at least B2 level**. (C1 level recommended)

### Required documents

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- Application form
- ECTS Learning Agreement
- Transcript of records of all previous semesters at your home university
- Enrolment certificate issued by your home university
- One photo
- Photocopies of relevant pages from your passport

### Application and deadlines

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**Please note that only applications submitted online can be accepted!** You can visit our website at [www.fh-vie.ac.at/international/incoming/application/online](http://www.fh-vie.ac.at/international/incoming/application/online) application for further information. Students from our partner universities have to contact their international coordinators first, who will then notify our mobility coordinator about the exchange semester.

The application deadline is **May 15<sup>th</sup>** for the winter semester and **November 15<sup>th</sup>** for the summer semester.

We will send you the **letter of acceptance** as soon as we have processed all your documents.

Please check your online application process regularly to avoid missing important updates.

Usually we accept students for only **one semester**. If you want to extend your studies at the UAS bfi Vienna you have to go through the application procedure again. Please note that you can only extend your studies during your exchange semester with us.



Before Leaving Home

## Checklist for application

Winter Deadline	Summer Deadline	Workflow	Whose responsibility
15 <sup>th</sup> May	15 <sup>th</sup> Nov.	Online application	Student
		Confirmation	Our Mobility coordinator
		Online registration	Student
		Personal data completed	Student
20 <sup>th</sup> May	20 <sup>th</sup> Nov.	Formal check of application	Our Mobility coordinator
25 <sup>th</sup> May	25 <sup>th</sup> Nov.	Take language test under the supervision of your home International Office and send it to our Mobility Coordinator	Student & Your Mobility Coordinator
30 <sup>th</sup> May	30 <sup>th</sup> Nov.	Get results of language test	Our Mobility coordinator
5 <sup>th</sup> June	5 <sup>th</sup> Dec.	Select courses and prepare learning agreement (online!)	Student
		Print application form	Student
		Print learning agreement	Student
		Mail the application form and the signed learning agreement to: <i>Mobility Coordinator, FH des bfi Wien, Wohlmutstrasse 22, A-1020 Vienna, Austria</i>	Your Mobility coordinator

## Academic year

The academic year consists of two semesters.

The winter semester usually runs from September/October to January/February and the summer semester from February to June/July.

There is usually a teaching break of two weeks at Christmas and one week at Easter week.



Before Leaving Home

## Learning agreement

To guarantee the recognition of the courses you have successfully completed with us a **learning agreement** between yourself, the UAS bfi Vienna and your home university is prepared **before** you begin your studies with us. On the Learning Agreement you indicate your choice of courses in consultation with your faculty mentor at your home university. The Learning Agreement must be signed by both yourself and your faculty mentor and must be accepted by the UAS bfi Vienna.

Checklist for your learning agreement:

- Select your courses **online** using our Mobility Portal
- Print out the Learning Agreement
- Home university signs the Learning Agreement
- Send Learning Agreement to our Mobility Coordinator as soon as possible

Please note that **not** all of the courses in our study programmes are available to incoming students. The most recent information on the courses you can choose from will be announced around May 15th and November 30th at our Mobility Portal. You can also visit our English language website for description of the courses and ECTS information of courses you can choose from.

If there is an overlap of your selected courses your learning agreement can be adjusted accordingly later.

In this study guide you will find general information on our study programmes in the “Study Programmes” section. For further information on courses for the learning agreement please visit our English language website.

## Fees and Living Costs

There are no fees for exchange students from partner universities. For students of universities that are not our cooperation partners or do not participate in the Erasmus Programme there is a fee of € 363.36 per semester.

Average cost of living (per month)	Euro
Accommodation	350
Food	250
Other	250
<b>Total</b>	<b>850</b>

These figures serve as estimates only and cannot be regarded as binding.



Before Leaving Home

## Scholarships

Foreign students can apply for a number of scholarships which are listed in the database of the Austrian Exchange Service “ÖAD” [www.grants.at](http://www.grants.at). This database covers the scholarships that will be made available to exchange students to study in Austria in the coming academic year. The principle of competition applies to all the scholarships, i.e. even if all the application conditions have been met there is no automatic right to a scholarship. It is possible to apply for several programmes at the same time. The scholarships are open to applicants in all fields of study. Any exceptions are specially stipulated.

## Semester start

We suggest that you arrive well before your semester starts to get ready for your study here. You will also have to set your personal course schedule before the semester starts. Please note that our courses do not start at different times and check our website as well as with our Mobility Coordinator to find out when your courses start.

If you plan to take the course “Austrian Language and Culture” please consider the fact that you will need to take a German language proficiency test **on the first day of the course** to determine your level unless you voluntarily declare yourself as a beginner. Consider the fact that you need to be present on the first day of the course when you make flight arrangements.





## Studying at UAS bfi Vienna

### Study workload

Full time students must attend classes for 15 weeks (Monday to Friday) per semester. Part time students must attend classes for 20 weeks (three evenings per week and Saturdays). Subjects may be fused into blocks of topics and therefore fewer classes altogether, but more hours per class.

Please note that attendance is compulsory at UAS bfi Vienna!

### ECTS – European Credit Transfer System

ECTS is applied as a transfer and accumulation system. The courses are described according to content, learning objectives and the study workload.

One academic year of full time study at UAS bfi is equivalent to 60 ECTS-credits and one semester to 30 ECTS-credits.

Credits transfer is processed when the student successfully completes the number of courses previously agreed upon in the learning agreement and returns to his/her home university. A transcript of records is then issued.

### Degrees

Degrees:	
Bachelors Degree Programmes: 6 semesters	Masters Degree Programmes: 3/4 semesters
Bachelor of Arts in Business (BA)	Master of Arts in Business (MA)

### Examinations

All courses are subject to continuous assessment, written and/or oral, individually taken or in groups. It is common for examinations to cover a whole semester of studies.

In case you have to retake an examination there is only one possibility to do so, which is at the beginning of the next semester. Please check the dates with our Mobility Coordinator. If you have to retake examinations for the courses of the International Programme the terms of the examinations will be published at the end of the semester in January or in June.



Studying at UAS bfi Vienna

## Grades

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In Austria a grading system of 1 to 5 is used to measure students' scores:

- 1 = excellent
- 2 = good
- 3 = satisfactory
- 4 = sufficient
- 5 = failed

## Attendance

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In all our courses attendance is compulsory. You must attend at least 80% of the classes to get ECTS points.





## Degree Programmes

### IP – International Programme

UAS bfi Vienna offers an International Programme (IP) for exchange students to widen their choices for the learning agreement:

Course	ECTS	Language
Austrian Language and Culture	5	German
European Economic History	5	English
International Corporate Finance	5	English
International Economics	5	English
Intercultural Management	5	English
International Marketing	5	English
International Project Management	5	English

You are recommended to choose mainly from the above listed courses. You can also take courses from our six study programmes if you fulfill the language requirements. We also offer many courses in English language. Please visit our English language website for updates.

Students in Bachelors degree programmes at their home university may only attend courses from our Bachelors degree programmes. As an exception rather than the norm you may select courses from our Masters degree programmes if you can demonstrate sufficient prerequisite knowledge.

### Banking and Finance

### Bachelors Degree Programme

**Study Fields:**

- Banking
- Financial Markets Theory
- Corporate Finance
- Statistics
- Insurance
- Economic Theory
- Personality Development
- Law
- Information Technology
- English

### European Economy and Business Management

### Bachelors Degree Programme

**Study Fields:**

- International Management
- Controlling and Finance
- Business Law
- Economics and Economic Geography
- Political Science and the European Union
- Business English
- Elective Language (French, Spanish or Russian)



## Degree Programmes

### Logistics and Transport Management

### Bachelors Degree Programme

**Study Fields:**

- Logistics
- Transport and Traffic
- Business Administration and Management Theory
- Information Systems
- Law
- Personality Development
- English
- Elective Language (French, Spanish or Russian)

### Project Management and Information Technology

### Bachelors Degree Programme

**Study Fields:**

- Project Management Methods
- Project Management Tools
- IT ( Databanks, Software Engineering etc.)
- Managerial Economics
- Project Lab
- Personality Development
- Business and Public Law
- Business English

### Technical Sales and Distribution Management

### Bachelors Degree Programme

**Study Fields:**

- Customer Relationship Management
- Sales Psychology and Strategies
- Social Skills
- Process and Quality Management
- Technical Fundamentals
- Business English and Technical English
- Accounting and Cost Accounting
- Commercial Law
- Business Organisation and Processes
- Networks and Clusters

### Work Design and HR Management

### Bachelors Degree Programme

**Study Fields:**

- Occupational Medicine (Health Promotion etc.)
- Safety Engineering, Occupational Health and Safety
- Work and Organisational Psychology
- Operations Design
- HR Controlling
- Payroll Accounting, Personnel Administration
- Recruiting
- HR Development, Competence Management
- HR Marketing
- Labour and Social Law



## Degree Programmes

### Banking and Finance

### Masters Degree Programme

#### Study Fields:

- Banking (in German)  
Insurance (in English)
- Corporate Finance
- Business Administration and Economics
- Capital Market Law
- Personality Development
- Information Technology

### European Economy and Business Management

### Masters Degree Programme

#### Study Fields:

- International Management
- International Business Law
- International Politics and European Integration
- Business English
- Elective Language (French, Spanish or Russian)

### Project Management and Organisation

### Masters Degree Programme

#### Study Fields:

- Project Management
- Project Portfolio Management
- International Project Management
- Process Modulation Tools
- SAP
- Managerial Economics
- Methodological Competence
- Business English

### Logistics and Transport Management

### Masters Degree Programme

#### Study Fields:

- Logistics - Supply Chain Management
- Transport and Traffic
- Business Administration and Management Techniques
- Law
- Information Systems
- Traffic Geography and Traffic Policy
- Personality Development
- Advanced English (Business/Transportation Management)
- Operations Research
- Public Relations

### ARIMA – Quantitative Asset and Riskmanagement

### Masters Degree Programme

#### Study Fields:

- Fundamentals in Quantitative Methodology and Finance
- Financial Economics
- Derivative Pricing
- Risk Measurement
- Asset Management
- Asset Liability Management and Risk Managements for Banks, Insurances and Pension Funds
- Applied Asset Management
- Applied Research in Asset and Risk Management



## Living in Vienna

### Visa Requirements

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Depending on your nationality a visa may be required to study in Austria.

Holders of passports from the **EU and the EEA** States member states (including Iceland, Liechtenstein and Norway) as well as from Switzerland do not require visas to travel to Austria. Nationals of these countries may stay in Austria for an unlimited period of time, as long as their travel documents (passports or national IDs) remain valid.

If you are a citizen of a **non-EEA** or EU member country you will need to apply for visa in your home country before entering Austria. Please contact the Austrian Embassy in your country for further details! You are not allowed to apply for an extension of your stay in Austria while still resident here but rather, you will need to re-apply for visa in your home country.

Please check the following websites for updated information on entry and residency regulations before you plan your studies with us:

[www.oead.ac.at/\\_english/austria/entry/index.html](http://www.oead.ac.at/_english/austria/entry/index.html)

[www.help.gv.at/140/1400000\\_f.html#Registration](http://www.help.gv.at/140/1400000_f.html#Registration)

[www.wien.gv.at/english/administration/civilstatus/immigration/residence.html#document](http://www.wien.gv.at/english/administration/civilstatus/immigration/residence.html#document)

Regardless of your nationality you must register your residency in Vienna at any of the District Records Offices (Meldeamt) within three days of entering Austria where you will receive a “Meldezettel”, a residence registration certificate. Please note that the EU/EEA citizens need to renew their registration in Austria after three months.

### Accommodation

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Austrian universities do not operate on a campus system as commonly found in English-speaking countries, but a students’ hostel, “Studentenheim Molkereistrasse” located on the same block as our university, provides a good option for accommodation. You need to contact “Österreichischer Austauschdienst” – ÖAD to make reservations. (See the Useful Links Section of this Study Guide for contact information.) The monthly rents are between € 170 and € 350 per person for shared rooms. Single rooms are also available. We recommend that you make your reservations well in advance. Please note that we cannot make accommodation arrangements for you. Sharing a flat with other students may be another option. You can find vacancies of flats to rent posted on university notice boards or advertised in newspapers.

In the useful links section of this Study Guide you can find some other links for a number of accommodation options in Vienna.

In most cases the **key to your room** has to be picked up at the central office of ÖAD (Alser Straße 4/1/1/2, 1090 Vienna). So please take the office hours into consideration when you are booking your flight. You can also ask your buddy if he/she can help you with this.



## Living in Vienna

### Food

There are a number of restaurants in close proximity to UAS bfi Vienna offering lunch meals ranging from € 4 to € 8. There is a facility in our premises where you can buy snacks and beverages. There is also a supermarket in the same building complex.

### Public transport

Vienna has a very well developed public transport network that serves the city during the day and at night. Subway, buses, trams and commuter trains ('S-Bahn') are all parts of the operations of the public transportation agency "Wiener Verkehrsbetriebe". There is a price-reduced **semester ticket** for students called "Semesterkarte" that you can purchase for € 128.50 after enrolling at the university.

This ticket is valid from either October to January or March to June. You will need a student travel pass, the so-called "Berechtigungskarte für Studierende" which can be bought at "Kundenzentrum Erdberg". Please do not forget to bring along the following: a passport sized photo, your passport or travel ID, the enrolment certificate you will have received from us and your "Meldezettel" (residence registration certificate).

For the months of February, July, August and September you can buy a summer ticket "Ferien-Monatskarte".

On your arrival in Vienna you can buy one of the following "good value" public transport tickets until your semester ticket is issued:

- The "24 Stunden Wien" (24-hour Vienna ticket), € 5.70
- The "72 Stunden Wien" (72-hour Vienna ticket), € 13.60
- The "Wien-Karte" (Vienna ticket) € 18.50. Once validated for 72 hours, it also entitles you to reduced entry prices to museums and discounts in selected restaurants and shops)
- The "8-Tage-Karte" (8 day travel pass) € 28.80
- The "Einzelfahrschein" (single fare ticket) € 1.80 (single fare, buy in advance)

**If you arrive by air** you can either take the **City Airport Train** (€ 9.00) or the bus (€ 6.00) from the Vienna Airport to the city centre (Hotel Hilton, or at the railway station 'Wien Mitte' respectively). The bus service runs at regular intervals from 05.30 hours to approximately 00.30 hours. You can also take the commuter train to the railway station 'Wien Mitte' where you can transfer to various public transport services. For the train you need a ticket to 'Wien mit Kernzone 100' (Viennese central zone 100; price: € 3.60). **Please do not forget to validate your ticket.** Detailed information on the arrival and departure times of the busses and the commuter trains can be found at [www.viennaairport.com](http://www.viennaairport.com).

**If you arrive by train, at Westbahnhof train station** you can either take the subway, line U3 (going to the city centre) or the U6. A single ticket costs € 1.80.

**If you arrive at Südbahnhof train station** you can take the tram, line "D" to the city centre. A single ticket costs € 1.80.

For additional information visit the websites suggested at the Useful Links Section.



## Living in Vienna

### Health Insurance

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If you are a citizen of an **EU/EEA member state** and you have comprehensive state health insurance coverage in your home country, you can obtain a **European Health Insurance Card** issued by your home health insurer **before you enter Austria**. With this card you can consult any doctors in Austria who have contractual agreements with the Vienna Health Insurance Fund (WGKK – Wiener Gebietskrankenkasse).

If you have health insurance coverage in a country having a **Social Security Agreement** with Austria (these are currently **Bosnia, Herzegovina, Croatia, Macedonia, Serbia and Montenegro, Slovenia, Czech Republic, Turkey, Hungary**), you **must have the form A3 of your national health insurer with you**. This form must be exchanged for *Krankenscheine* (“health insurance vouchers”) at the Vienna Health Insurance Fund (WGKK, Wienerbergstrasse 15-19, 1100 Vienna Tel.: 01/60122-3186). For further information please visit the website of ÖAD.

UAS bfi Vienna also offers students an annual health check-up.

### Student Associations

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There are numerous student associations in Vienna. The most interesting one for exchange students is probably the Erasmus Student Network that also organizes various events and activities. There is also the Centre International Universitaire (CIU) that functions as a meeting point for Austrian and foreign students.

Students of the UASs are represented by the ÖH “Österreichische HochschülerInnenschaft” – Austrian National Union of Students”, which all students are members of. The student law requires that every member pays € 15,86 per semester. The payment is processed by the UAS bfi Vienna. Your membership fee includes a liability and an accident insurance, covering most cases during your studies in Austria. For more details about the ÖH and the insurance go to [www.oeh.ac.at/studierendenversicherung](http://www.oeh.ac.at/studierendenversicherung).

### Recreation & Leisure

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Very close to the UAS bfi Vienna there is “*Donauinsel*”, the Danube Island where you can find many sports facilities. You can reach the island by subway or by bike. The “Wiener Prater”, an amusement theme park with its world-renowned big wheel is also within walking distance. There you can enjoy the funfair or go hiking in the large park.

There are lots of cultural activities, museums, concerts and lots of fun things you can do in your spare time. You can enjoy the typical Viennese cuisine and international specialities in students’ bars and cafés. You can also easily access the charming surrounding countryside at weekends or take trips to some of the cities in neighbouring countries like Bratislava, Budapest or Prague.



## Public Holidays in Austria

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1 <sup>st</sup> January:	New Year's Day	15 <sup>th</sup> August:	Assumption of the Virgin Mary
6 <sup>th</sup> January:	Epiphany Easter Monday	26 <sup>th</sup> October:	National Holiday
1 <sup>st</sup> May:	National Holiday Ascension Day Whit Monday Corpus Christi	1 <sup>st</sup> November:	All Saints' Day
		8 <sup>th</sup> December:	Immaculate Conception
		25 <sup>th</sup> December:	Christmas Day
		26 <sup>th</sup> December:	Boxing Day

## Useful Links

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ÖAD – Austrian Exchange Service  
for Students:

[www.oead.ac.at](http://www.oead.ac.at)

Austrian Foreign Ministry:

[www.bmaa.gv.at](http://www.bmaa.gv.at)

### Registration Offices:

[www.wien.gv.at/ma62/meldeservice](http://www.wien.gv.at/ma62/meldeservice)

### Transport Links:

Semester ticket:

*"Kundenzentrum Erdberg"*

[www.wiener-linien.at](http://www.wiener-linien.at)

Erdbergstraße 202, 1030 Vienna  
(Subway line U3, stop "Erdberg")

Office Hours:

Mo-Fr 8 am – 3 pm,

Thu 8 am – 5 pm

Vienna International Airport:

[www.viennaairport.com](http://www.viennaairport.com)

Austrian Railway Agency:

[www.oebb.at](http://www.oebb.at)

City map:

[www.magwien.gv.at/wiengrafik/suche.htm](http://www.magwien.gv.at/wiengrafik/suche.htm)

Public transport and timetables:

[www.wienerlinien.at/wl/wlinien/jsp/home/guestHome.jsp](http://www.wienerlinien.at/wl/wlinien/jsp/home/guestHome.jsp)

### HELP for foreigners:

[www.help.gv.at](http://www.help.gv.at)



## Living in Vienna

### Health Links:

European Health Insurance Card: [www.europa.eu.int/comm/employment\\_social/healthcard/index\\_en.htm](http://www.europa.eu.int/comm/employment_social/healthcard/index_en.htm)

Health insurance for students: [www.wgkk.at](http://www.wgkk.at)

Doctors: [www.wien.gv.at/index/arzt.htm](http://www.wien.gv.at/index/arzt.htm)

Hospitals: [www.wien.gv.at/index/spital.htm](http://www.wien.gv.at/index/spital.htm)

Pharmacies: [www.apotheker.or.at](http://www.apotheker.or.at)

### Accommodation Links:

ÖAD – Austrian Exchange Service for Students: [www.oead.ac.at/\\_start/index\\_english.html](http://www.oead.ac.at/_start/index_english.html)

“Studentenheim Molkereistrasse“: [www.housing.oead.ac.at](http://www.housing.oead.ac.at)

Austrian Students' Union housing service – Wohnbörse: [www.wohnen.career.at/](http://www.wohnen.career.at/)

Real Estate: [www.immobilien.net](http://www.immobilien.net)

Housing information: [www.wien.gv.at/index/wohnen.ht](http://www.wien.gv.at/index/wohnen.ht)

Afro-Asiatic Institute Vienna: [www.aai-wien.at](http://www.aai-wien.at)

Youth hostels: [www.oejhv.or.at](http://www.oejhv.or.at)

Cycamp hostel: [www.cycamp.at](http://www.cycamp.at)

**General Information on Vienna:** [www.wien.gv.at](http://www.wien.gv.at)

Information for young people: [www.wienextra.at](http://www.wienextra.at)

Vienna news on the Internet: [www.wienweb.at](http://www.wienweb.at)

Austrian Study Guide online: [www.studieren.at](http://www.studieren.at)

Austrian Travel Network: [www.tiscover.at](http://www.tiscover.at)

Ticket service: [www.oeticket.com](http://www.oeticket.com)





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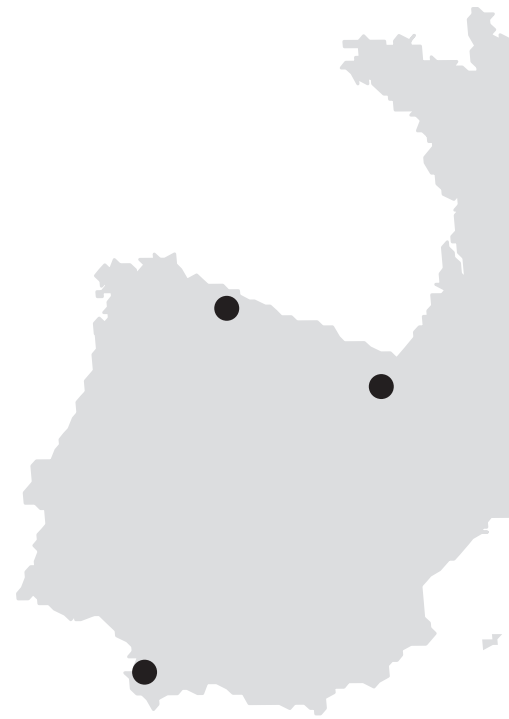
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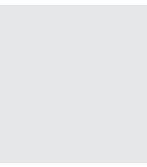
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